



PRIVATE FUNCTIONS

Switch Watergardens

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COCKTAIL MENU

(minimum 30 people)

Liquor licensing guidelines require all invited guests to be supplied a substantial meal.

How many platters will I need?

All platters are calculated to feed approx. 6 guests. When determining the number of platters required for your private function, simply divide the total number of guests by 6. For example, if you wish to have 100 guests you would divide 100 by 6 giving you approximately 16 platters to be chosen from the list below.

PLATTERS:

- pumpkin & feta arancini (60 pce) **v** \$110
- corn & chive arancini (60 pce) **v** \$110
- sticky korean chicken skewers (48 pce) \$145
- curry vegetable samosa w/ minted yoghurt (96 pce) **v** \$85
- vegetable spring rolls w/ sweet chilli sauce (96 pce) **v** \$85
- garlic, parmesan crumbed chicken strips w/ lemon herb mayo (80 pce) \$135
- mixed wood fire pizzas (48 pce) (available vegetarian & gluten free upon request) \$95
- southern fried chicken strips w/ chipotle mayo (80 pce) \$130
- mini cheeseburgers w/ angus beef, cheese, lifestyle sauce (30 pce) \$125
- mini pulled pork roll w/ asian slaw, basil mayo (30 pce) \$125
- mini hot dog w/ cheese sauce, bacon bits, mustard, ketchup (30 pce) \$125
- mini southern fried chicken burgers w/ cheese, lettuce, chipotle mayo (30 pce) \$135
- smoked salmon canapes w/ cucumber, cream cheese mousse, capers, dill (50 pce) **gf** \$100
- spinach & ricotta pastizzi (48 pce) **v** \$120
- noodle box – singapore noodles, chicken & prawn or vegetarian **v** (36 pce) \$215
- noodle box - nasi goreng (36 pce) \$215
- noodle box - lemon chicken w/ fried rice (36 pce) \$215
- prawn filo twister w/ sweet chilli sauce (36 pce) \$105
- nori rolls w/ wasabi & soy (80 pce) **gf** \$195
- mini chicken dim sims (120 pce) \$110
- seafood gyoza (40 pce) \$80
- vegetarian gyoza **v** (40 pce) \$80
- potato wedges w/ sour cream & sweet chilli sauce **v** \$65
- beer battered fries w/ tomato sauce & sweet chilli mayo **v** \$65

SOMETHING SWEET:

- hot sugared doughnuts w/ mixed injectors: nutella, lemon curd & berry coulis (30 pce) \$105
- platter of mini cakes & tarts (50 pce) \$210
- bambino mini gelato choc tops (50 pce) \$180
- macarons mixed (96 pce) \$345
- 12" cakes w/ personalized plaques (see manager for selection) \$140
- candy bar (per head) \$8 ph

v vegetarian **gf** gluten free

Note: Under the health food regulations, Switch Watergardens reserves the right to discard any food purchased that has not been consumed. Food cannot be taken away by the client or attending parties.

SEATED MENU

Between 1 – 49 guests the al a carte restaurant menu is available. Terms & conditions apply.

Between 50 – 120 guests a 50/50 drop applies from the below menu. A choice of one, two or three courses is available. A main course per guest is mandatory for all seated functions. Kids meals can be chosen from the restaurant menu.

ENTREE: \$16 per head, vegetarian & vegan options available upon request

choose two from the following:

- southern fried **chicken tenders** w/ chipotle mayo & fresh lime
- pulled **pork slider** rolls (2 pce) w/ asian slaw & basil mayo
- con carnage **fries** w/ cheese sauce, chilli con carne & tasty cheese
- honey soy sesame **chicken wings**, sweet chilli marinated, twice cooked hot wings
- new orleans style **seafood gumbo**

MAIN COURSE: \$38 per head, vegetarian & vegan options available upon request

choose two from the following:

- **herb crusted chicken breast** w/ creamy mushroom sauce, crispy chat potatoes & buttered asparagus
- **japanese style salmon steak** (cooked medium), teriyaki glaze, asian greens, toasted sesame rice & micro herbs **gluten free**
- **housemade potato gnocchi** w/ chorizo, onion, garlic, olive, capsicum, chilli, parsley, parmesan, napoli & roquette salad
- **butter chicken** w/ steamed jasmine rice & garlic naan
- **lamb loin** served sliced (cooked medium) over mixed grain; roquette salad w/ pomegranate & bulgarian feta **gluten free**
- **oven roasted beef porterhouse** (cooked medium) served carved over gratin potato w/ red wine sauce & buttered asparagus **gluten free**

SWEETS: \$15 per head, vegan options available upon request

choose two from the following:

- **chocolate flourless** gluten free
- **sticky date**
- **lemon meringue**
- **mixed berry cheesecake**
- **warm apple crumble**

12" cakes with personalized plaques can be ordered (see manager for selection) \$140

Note: The above menu can be made alcohol free. This must be ordered with the function manager at the time of booking. Under the health food regulations Switch Watergardens reserves the right to discard any food purchased that has not been consumed. Food cannot be taken away by the client or attending guests.

*All prices are inclusive of GST

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BEVERAGE MENU

Beverage packages can only be sold in conjunction with a function food package.

OPTION 1 Non-Alcoholic

This includes unlimited consumption of juice, soft drinks, tea & coffee. \$19 per head.

OPTION 2 Cash Bar

This option enables your guests to purchase their own drinks from our extensive range of alcoholic & non-alcoholic beverages at bar prices.

OPTION 3 Pre-Paid Bar Tab

This option allows the client to nominate the value of the tab & the type of beverages guests will be permitted to access on the tab. Once the tab has been reached, the cash bar will be in place. This option gives the client control over how much they wish to spend. It enables the client to provide their guests with access to a range of beverages at no cost to their guests.

The confirmed amount & inclusions of the tab must be confirmed & paid in full prior to the commencement of the function.

OPTION 4 Basic Package

This package is for a 4-hour period of unlimited consumption at \$55 per head (within the RSA guidelines)

- sparkling wine
- red & white wine
- carlton draught & lite beer
- soft drinks, tea & coffee

Note: *This package can be extended for 1 hour only at a cost of \$15 per person. Minimum 30 people.*

OPTION 5 Deluxe Package

This package is for a 4-hour period of unlimited consumption at \$70 per head (within the RSA guidelines)

- sparkling wine & moscato
- red & white wine
- all tap beers + cider
- basic spirits (bourbon, vodka, scotch, gin, brandy, bacardi, ouzo, jack daniels)
- soft drinks, tea & coffee

Note: *This package can be extended for 1 hour only at a cost of \$18 per person. Minimum 30 people.*

OPTION 6 Platinum Package

This package is for a 4-hour period of unlimited consumption at \$95 per head (within the RSA guidelines)

- sparkling wine & moscato
- red & white wine
- all tap beers + cider
- basic spirits (bourbon, vodka, scotch, gin, brandy, bacardi, ouzo, jack daniels)
- mojitos, seaside sex, cosmopolitans
- soft drinks, tea & coffee

Note: *This package can be extended for 1 hour only at a cost of \$25 per person. Minimum 30 people.*

BOOKING AND PAYMENT INFORMATION

TENTATIVE & SECURED BOOKINGS

A tentative booking is your opportunity to express interest in a particular date. Switch Watergardens will hold a tentative booking for a maximum period of 7 days. If there is another party interested in securing the date with your tentative, Switch will make all reasonable attempts to contact you with first option to secure the date with a deposit. If we cannot contact you within 24 hours, we will proceed to secure the date with the other party. Secured bookings are confirmed by paid deposit.

BOOKING PAYMENTS & FINAL CONFIRMATIONS

To confirm your booking, we require the function contract to be completed & a minimum of \$500 paid as a deposit. Payments can be made via Cash, Bank Transfer, EFTPOS or Credit Card (MasterCard, Visa & Amex).

Full payment & final numbers are required to be paid & finalized no later than 7 days prior to the function date.

Note: *There will be no refunds should there be a reduction in the final numbers, less than 7 days prior to the function. Any addition to final numbers will be charged accordingly & payment will be required from the client in full, on that day.*

FUNCTION CANCELLATION

Should your function be cancelled after confirmation, the following conditions apply -

- All payments received will be refunded in full if the function is cancelled 45 days, prior to the confirmed date
- 50% of payments received will be retained by Switch Watergardens if the function is cancelled between 45 days & 8 days, prior to the confirmed date
- 100% of payments received will be retained by Switch Watergardens if cancellation occurs 7 days or less, prior to the confirmed date

MINIMUM SPEND REQUIREMENTS

Functions held at Switch Watergardens require a minimum food & beverage spend. This is to ensure the cost of setting up, running & cleaning the venue. All functions can run for a **maximum duration of 5 hours**. Extensions to this are allowed at additional cost. Switch Watergardens **DOES NOT** charge a room hire fee.

PRIVATE LOUNGE

Monday to Thursday	\$1500
Friday	\$2500
Saturday & Sunday	\$3000

ADDITIONAL COSTS

Extensions	Extensions organized prior to the function date will be incur an additional minimum spend cost (calculated on a pro-rata basis). Extensions made on the date of the function incur a \$750 extension fee per hour & are subject to the managers discretion.
Security	\$50 per hour, per guard, 4 hours minimum per guard
Entertainment / DJ	\$140 per hour, 4 hours minimum, Switch reserves the right to use their contracted DJ's
Public Holidays	Functions held on public holidays incur a \$800 surcharge

Note: Security and DJ/Entertainment services are provided by 3rd party suppliers independent of Switch Watergardens. Upon booking, pricing of these additional services will be confirmed and may differ to printed above

TERMS AND CONDITIONS

CONSUMPTION

The client and/or guests of the function are not permitted to supply their own food and/or beverage. The only exception to this is, if the client has requested a specialised birthday cake and it is agreed to by the restaurant manager.

Under the food act regulations Switch Watergardens reserves the right to discard any cocktail style food purchased that has not been consumed. Cocktail style food cannot be taken away by the client or attending guests.

ADVERTISING & ENDORSMENT

The client must obtain written permission from the company director to use the name or trademark of Switch Watergardens in any manner.

PROFITEERING

Switch Watergardens operates under a restaurant license in accordance with liquor licensing laws and strictly prohibits the sale of tickets for a function for profit gaining or any other circumstances. Switch Watergardens reserves the right to close down any function and have all patrons removed from the premises if any type of ticket sale activity is witnessed. At no time will the restaurant incur any loss for breach of contract in this clause and therefore all monies will be retained.

LOSS OF PROPERTY

Any items that have not been collected within 7 days after the completion of a function will be disposed of by the restaurant. It is the clients' responsibility to ensure the collection of any items left at the restaurant.

Switch Watergardens will not accept any responsibility for any damage, loss, or theft of property on the premise's prior, during or after a function.

DAMAGE

Clients are financially responsible for any loss sustained to the venue including damage to the premises, its fittings, equipment, and grounds. The client of the function is also responsible for damage caused by their guests, outside contractors or agents, prior to, during or after the event.

SIGNAGE

Nothing is to be nailed, screwed, stapled, or fixed to any wall, door or other surface of the building. Decorative items such as glitter and sequins are strongly discouraged. It is the clients' responsibility to remove all decorations before leaving the venue, if extra cleaning charges are incurred by the venue to remove decorations, they will be passed on directly to the client.

Signage in the restaurant public areas is to be kept to a minimum and must be approved by the restaurant manager.

LAWS & REGULATIONS

At no time, should the client commit any act or permit its employees, agents, guests, or invitees to commit any act that is illegal, noisome or in breach of any statutes, by laws, orders, regulations, or other provisions having the force of the law. Including but not limited to the restaurants liquor license and fire regulations.

CLIENT RESPONSIBILITY

The client is required to inform all guests of any relevant terms and conditions in the information pack and function form.

RESPONSIBLE SERVICE OF ALCOHOL & LICENING

Switch Watergardens staff are trained in the Liquor Licensing Accredited "Responsible Service of Alcohol" & by law must refuse to serve alcohol to any person that appears intoxicated. Last Drinks will be called 15 minutes prior to the conclusion of the function.

Underage guests not accompanied by a parent/legal guardian will be required to leave the venue at 11pm. They are not permitted to consume alcohol, unless the rules and regulations set by the Liquor Licencing commission are met. It is the client's responsibility to ensure that the above conditions relating to underage guests are adhered to. Failure to do so may cause the function to be cancelled.

SECURITY

Security is required for all functions held at Switch Watergardens.

Switch Watergardens & the contracted security reserves the right without liability to refuse or disallow persons to enter the venue. Switch Watergardens & the contracted security reserves the right without liability to eject any or all intimidating / disagreeable persons from the venue.

All cocktail style parties at Switch require 2 guards to be in attendance for 1 – 100 people and 1 for every 50 thereafter.

If your function is extended, security is required to be in attendance, the extra cost will be charged to the client at \$50 per hour, per guard.

Note: *Switch Watergardens does not profit from the cost of security, it is a cost passed on to the contracted company. Security is there to ensure the safety of all guests & staff involved in the function.*

IDENTIFICATION

All guests attending a function at Switch Watergardens must have ID (**Key pass, Driver's License or Passport**) on their persons. Any guests unable to provide proof of age (18 years +) will be unable to consume alcohol in the function & can be refused entry at the managers discretion.

DETAILS OF FUNCTION

Name of Client: _____ Date: ____/____/____

Company Name _____ Contact _____

Address: _____

Suburb: _____ Postcode: _____

Contact Number: _____ Email: _____

Function Manager: _____

Date of Function: ____/____/____ Time of Arrival: _____ Finish time: _____

Number of Guests: _____ Occasion: _____

Function Style (pls circle): Cocktail Seated

Minimum Spend \$ Beverages \$ Food \$

Beverage Package Type & Total: _____

Extra's: Security \$ DJ \$

Please specify details: _____

Cash bond minimum spend \$ _____ Public Holiday Surcharge \$ _____

Start time: _____ Finish time: _____

Function Total: \$ _____

BASIS OF AGREEMENT

To the maximum extent permitted by law, we exclude all liability of whatever nature, whether in contract, tort or otherwise for the acts, omissions, or default, whether negligent or otherwise, of third-party providers over whom we have no direct control, and for any loss or damage whatsoever (including but not limited to physical and psychological injury and loss or damage of property of whatever nature) that may arise in any way in connection with the supply of such products or services. We do not accept liability in contract, tort or otherwise for damage loss (including consequential loss), delay, additional expense or inconvenience caused directly or indirectly by force, greater force or any other event that is beyond our control, which is not preventable by reasonable diligence on our part.

CLIENT

I have read, understood, and agree to the terms and conditions of this function contract including the bookings and payment terms.

Client Name: _____ Client Signature: _____ Date: ____/____/____

Manager Name: _____ Manager Signature: _____ Date: ____/____/____